

9 August 2018



BABERGH DISTRICT COUNCIL

DECISIONS NOTICE

**DECISIONS BY THE BABERGH CABINET
CALL IN DEADLINE 5:00PM ON FRIDAY 17 AUGUST 2018**

The following decisions have been taken by the Cabinet and will come into effect on 20 August 2018 unless the call-in procedure is activated. For clarity, where an item is 'to be noted', 'received' or recommended to Council for a decision, this is deemed not to be a formal Executive decision and so the call-in provisions will not apply.

BCa/18/22 GENERAL FUND FINANCIAL MONITORING 2018/19 - QUARTER ONE

It was RESOLVED:-

- 1.1 That, subject to any further budget variations that arise during the rest of the financial year, the shortfall in funds of £223k, referred to in section 5.8 of the report, be noted.
- 1.2 That the revised 2018/19 Capital Programme referred to in Appendix C and section 5.15 be approved.

Reason for Decision: To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.

Alternative Options Considered and Rejected: To either transfer funds of £223k from earmarked reserves to support the deficit. At this early stage in the year, make no recommendations for the transfer of surplus funds to reserves.

Any Declarations of Interest declared: None

Any Dispensation Granted: Yes

BCa/18/23 HRA FINANCIAL MONITORING 2018/19 - QUARTER ONE

It was RESOLVED:-

- 1.1 The potential or likely variations in relation to the HRA both Revenue and Capital compared to the Budget be noted.

- 1.2 That, subject to any further budget variations that arise during the rest of the financial year, the shortfall in funds of £252k, referred to in section 5.5 of the report, be noted.
- 1.3 The revised 2018/19 Capital Programme referred to in Appendix A and section 5.9 be approved.

Reason for Decision: To ensure that Members are kept informed of the current budgetary position for both the HRA and Capital.

Alternative Options Considered and Rejected: To either transfer funds of £252k from the Strategic Priorities reserve to support the deficit. At this early stage in the year, make no recommendation for the transfer of funds from reserves.

Any Declarations of Interest declared: None

Any Dispensation Granted: Yes

BCa/18/24 PROPOSED AMENDMENTS TO THE JOINT COMPLIMENTS, COMMENTS AND COMPLAINTS POLICY

It was RESOLVED:-

- 1.3 The revised Joint Compliments, Comments and Complaints Policy be agreed.
- 1.4 Withdraw the need for customers who wish to complain to the Ombudsman having to request a stage 2 complaint, once the phased approach has been delivered.
- 1.5 That In consultation with the Council Leader and Cabinet member, minor amendments to the policy be delegated to the Senior Leadership Team.

Reason for Decision: To improve the Joint Corporate Comments, Compliments and Complaints Policy so that the customer is at the heart of the process with complaints being dealt with effectively leading to more customers being satisfied at all stages of the process for the investigation of their complaints.

Alternative Options Considered and Rejected: To retain the existing policy.

Any Declarations of Interest declared: None

Any Dispensation Granted: None

BCa/18/25 - HOUSES IN MULTIPLE OCCUPATION LICENCE FEE POLICY

It was RESOLVED:-

- 1.1 That the proposed HMO Licence fee be adopted.
- 1.2 That the fee be reviewed in six months time.

Reason for Decision: To enable Babergh and Mid Suffolk to charge a fee to landlords to issue a HMO Licence. This fee is not for generating income but to cover the cost of the additional staff resource required for implementing the new legislation.

Alternative Options Considered and Rejected: An “early bird” fee reduction was considered for landlords who applied for a licence by 1 October 2018. However, implementing this new legislation would be resource intensive and therefore it was felt that this was not appropriate.

Any Declarations of Interest declared: None

Any Dispensation Granted: None